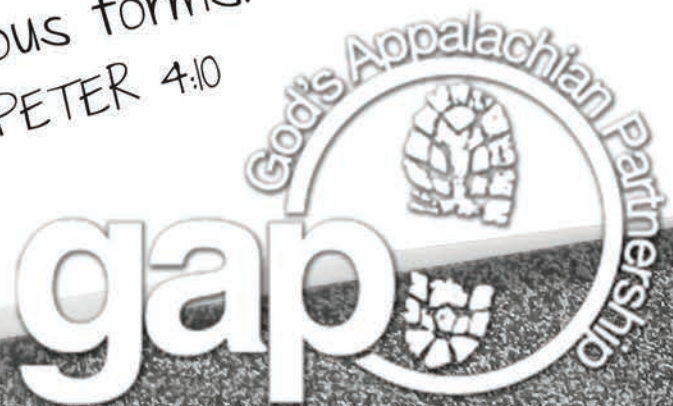


GOD'S APPALACHIAN PARTNERSHIP Mission Team Guide

Each of you should use
whatever gift you have received
to serve others, as faithful
stewards of God's grace in its
various forms.
1 PETER 4:10





Dear Mission Team Leader,

Thank you for considering our ministry for your next mission trip. We realize that your time is valuable and you have many choices out there. We will be praying for you and your team from now until your task is complete here. In this packet you will find important information that will help you and your team have a successful trip to Eastern Kentucky. Please read it carefully. You may also want to look at our website (www.gapky.org) for additional information.

THE ITEMS LISTED BELOW ARE NECESSARY FOR YOUR APPLICATION PROCESS AND GROUP ARRIVAL.

- ☐ Read completely through this information packet.
- ☐ Complete the Mission Team Application Form and send with the deposit to officially reserve your week. All work weeks are on a first come, first serve basis.
- ☐ Go over trip information and guidelines with each team member.
- ☐ Complete T-shirt Order form and send it to GAP at least 45 days before arrival to ensure availability of sizes. Please get an accurate count! We can only reorder in large amounts. NOTE – this form can be downloaded from our website and emailed to our office.
- ☐ Make a copy of the Risk Agreement for each person in your group and have each member complete it. Signed forms will be collected for each person upon arrival. We MUST have these on file before your team will be allowed to stay at GAP's housing. You may want to make a copy for your records as well. Remember all minors must have the form signed by a parent or guardian and notarized prior to arrival.
- ☐ We highly recommend you and your team go through a Bible study focusing on missions/evangelism together prior to your mission trip. A study will prepare you spiritually and emotionally for the issues you may face on your trip. There is a Forty Day Devotional on our website that you may use. If you would like additional suggestions please contact John at john.morris@gapky.org.

The forms mentioned above can be downloaded from our website (<http://www.gapky.org/get-involved/mission-teams/>) under "DOWNLOADS."

If you have any questions, please don't hesitate to call 606-377-0332 or email john.morris@gapky.org

Because He Lives,

John Morris
Executive Director

WAYS YOUR TEAM CAN SERVE

Group Home

Spend time with those that rarely have visitors. Golden Years Nursing Home has approximately 60 residents. Music, Bible stories, crafts, snacks, and quality time are always appreciated. Your team may choose to visit one day or for a period of time each day. Please note that many of the residents are mentally challenged and any craft must be very simple. Residents also enjoy receiving goodie bags filled with soda, chips, and snack cakes.

Kid's Clubs / Block Party

Low income apartment complexes and trailer parks are the perfect place to teach children about Jesus. You may also choose to combine your construction project and Bible Club by setting up games, crafts, and Bible lessons in the yard. Please note: If you are conducting Kids Clubs at an apartment complex, you will need to distribute flyers and get the word out either upon your arrival Sunday evening or Monday morning.

Each team is responsible for promoting their children's programs. Your team should plan on distributing flyers either the Sunday night or Monday morning of your trip week. Please be in contact with us for specific details.

Construction

Bring your hammers and your nails. Just as Jesus was a Carpenter, you can be also. Jobs include anything from constructing a wheelchair ramp to repairing a bathroom to remodeling an entire home. Above all else, you will be able to share the Gospel and show God's love to an entire family, and perhaps a community.



Home Visits Ministry

Visit local families and be mutually encouraged as you share life stories with each other and pray together. Sometimes you will be able to take your whole team, though for the most part this will be an opportunity for just two or three members.

Senior Ministry

Minister at our local senior center through music, games, crafts, and fellowship. They really appreciate snacks and being surprised with goodie bags. On Wednesdays you can play Bingo and provide the prizes.

Prayer Walking

Prayer walking is also known as “praying on site with insight”. You will walk around in groups of 2-4 in strategic ministry areas allowing what you see, hear, touch, and even smell direct how you pray. Prayer walking is not a program, a process, nor a prayer event. It is intercession that transforms the intercessor and his/her praying. We believe that God answers prayer and that prayer is one of the most powerful tools of evangelism that God has given us. Those who have participated in prayer walks can share some incredible stories of how God moved before, during, and after their prayer walks.

Creative Missions & Ministry

God has gifted us each with unique gifts and talents that are to be used for His glory. Members of your team possess gifts and abilities that can be used in ministry to build relationships and share the Gospel message. GAP is founded upon the biblical concept of ministry evangelism. We seek to meet people at their point of need and then share with them the Gospel message. Their point of need could be a need for a haircut, oil change in their vehicle, music, or even fellowship. If God is leading you to minister alongside of us at GAP, please share your team’s strengths so that we can use them for His glory. To just list a few more ideas, we have done sports’ camps, block parties, movie nights, Bible studies, etc.



Distribution

You can help out during distribution. On this day we distribute resources such as food and personal items to our clients. If you are comfortable with one-on-one interactions, you can help out with re-evaluations and help update client information, pray with clients, and most importantly, share the gospel. Please feel free to contact John Morris 606-377-0332 or john.morris@gapky.org if you have any other questions about serving during distribution.



BeansTalk (During Distribution)

There is something about a shared beverage and meal that gets people to open up and talk with each other. That's the idea behind BeansTalk. We have created a space in our distribution center for the community to relax over a hot meal and enjoy conversation with each other and the staff. Your team will have the opportunity to prepare a simple meal to share throughout the day. We also encourage your team to share any other talents they may have; in the past teams have shared music, crafts, and haircuts, among other things.

Children's Ministry (During Distribution)

In the summer months, children will often accompany their parents to the distribution center. A craft, snack, game or story can keep them occupied so their caregivers can be ministered to inside. Please understand that the children will be there 15-45 minutes depending on what type of appointment their parents have and will come and go all day.

Distribution is on Tuesday from 9AM - 3PM

Please Note The Following:

- All team members serving during distribution should be at the Distribution Center at 8:30 am for orientation. Plan on working until 3:30 pm.
- Due to space, the distribution center can only hold a limited number of volunteers.
- If a meal is being served in BeansTalk, distribution volunteers are invited to join us there for lunch.
- During distribution, modest shorts can be worn. Please ensure that all undergarments are completely covered and any message on your clothing is honoring to Christ.

COLLECTING ITEMS FOR GAP

Many mission teams like to collect items for use here at GAP. We thank God for those of you who work so hard to collect these needed items. However, there are some guidelines we need to follow due to need and space. If you choose to collect items for GAP, please choose from the following list of much needed items:

- **Food:** Any kind, although we always need meats and vegetables (we have room for refrigerated and frozen foods, but canned meats are appreciated, too)
- **Personal Products:** Bath soap, shampoo, deodorant, toothpaste, toothbrushes, feminine hygiene, shaving razors and toilet paper.
- **Cleaning Supplies:** Dish soap, bleach, multipurpose cleaners and ingredients for laundry detergent (Fels Naptha Bar, Borax, Arm & Hammer Super Washing Soda).
- **Baby Items:** Diapers, wipes, bottles, powder, lotion, car seats, and baby furniture.
Household Items: Sets of dishes, pots and pans, small appliances, linens, towels, heaters and fans.
- **School supplies:** Book bags, 3 ring binders, folders, notebook paper, spiral notebooks, pens, markers, 24 pkg. crayons, scissors, calculators, glue and rulers.
New tennis shoes (all sizes).
- **Clothing:** new underwear and socks, any **NEW** clothing.

GAP no longer accepts used clothing! Used clothing presents numerous problems for the staff. Although clients are in need of some specific items we are often operating in excess. GAP does not have the storage space at this time to accommodate any additional clothing other than important items such as socks and underwear. Please allow us to continue serving our clients in meaningful ways by NOT bringing any used clothes.

Donations: If you have any donations for the Distribution Center, plan to unload them Monday morning. Please keep this in mind while packing for your trip.

PLANNING YOUR TRIP TO GAP

Registration

Start by checking the calendar on our website www.gapky.org to see what dates are available. Then a telephone call or email to GAP can tentatively reserve that space. The Mission Team Application Form and deposit must be received by GAP to officially reserve a week. Once we have received your deposit, a confirmation email will be sent to you. Make all checks payable to GAP, Inc. Please understand that all the weeks are reserved on a first come first serve basis.

Risk Agreement Forms

Every person in your group must complete an Assumption of Risk Agreement and Release/Media Release Form before they can stay/work at GAP facilities or participate in GAP sponsored projects. You may bring the completed forms and submit them when you arrive on your trip.

Bringing Children and Youth

Adults, as well as youth groups are encouraged to volunteer with GAP. We require that you bring no one younger than **12 years of age**. There must be a minimum of one adult (21 years or older) for every five youth on the team.

All minors must have their Assumption of Risk Agreement and Release/Media Release Form signed by a parent/guardian and notarized. Any minor that does not have a signed and notarized form will not be permitted to stay/work at GAP facilities or participate in GAP sponsored projects.

Construction Teams

Teams participating in construction projects are responsible for bringing work tools and materials for their projects. Materials may be obtained locally, however, we will need a supply list no later than four (4) weeks prior to your arrival for ordering purposes. Also, plan on one (1) person on the team to be able to pick up any other supplies if needed.

Please note: There will be a \$20.00 fee charged to your team for every trip that GAP makes on your behalf to pick up supplies or transport materials or trash left at the job site.

Advanced scout visit is mandatory for all construction teams. This pre-site visit is usually scheduled between February and April. The trip needs to consist of 3-4 people, which includes the construction and project leaders. On this trip the construction site will be visited and the team will be introduced to the family. Measurements and material list will be done at this time. Please call or email to schedule your pre-site visit as soon as possible.

Transportation

Large buses are not ideal for mountain roads. We recommend small buses, vans, and/or trucks. If you are doing a construction project, bring a truck if at all possible.

Recreation Opportunities

Jenny Wiley State Park and Dewey Lake: <http://parks.ky.gov/parks/resortparks/jenny-wiley/>

Jenny Wiley Outdoor Theatre: <http://www.jwtheatre.com>

Mountain Arts Center (Prestonsburg): <http://www.macarts.com>

Housing

- **Servant's Heart Lodge**, GAP's mission team housing, was built in 2006 by various mission teams. The Lodge is centrally located and can accommodate up to twenty-six (26) individuals.

On the first floor, you will find three bedrooms with three twin bunks each and a fourth handicap accessible bedroom that has one twin bunk as well as a full bunk (bed linens are NOT provided). Each room has a private bath, consisting of a shower, toilet, and double sink.

A full kitchen and eating area is provided. The kitchen is stocked with pots/pans, flatware, cooking utensils, dishes, hand towels, and various cooking appliances. There is also an outdoor gas grill available for you to use.

A large open room awaits you upstairs which can be used as a sitting area or game room.

There is a half bath and 2 twin beds upstairs as well. The Lodge has central heat and air, dishwasher, and a washer and dryer. (Dishwasher and washer detergent are not provided.) There is a storage building on site to store tools for construction teams.

Cost: \$300 Deposit to reserve; \$115.00 per person. Teams staying for one week (Sunday - Friday) will receive a T-shirt and dessert fellowship on Thursday night. No pets are permitted.

- **Partner's Place** is a 3 bedroom/2 bath double wide trailer. It is located on the hill just above the Distribution Center. It has two full size beds, fully stocked kitchen, a dining room and living room with a sectional couch. It has central heat and air, dishwasher, and a washer and dryer. (Dishwasher and washer detergent are not provided.) This mission team house is ideal for small teams of eight people or less who may also want more flexibility on dates. Air mattresses can be brought so that it will accommodate more people.

Cost: \$100 Deposit to reserve; \$115.00 per person for a five night stay. Teams staying for five nights will receive a T-shirt and dessert fellowship on Thursday night. No pets are permitted.

Fees: Please delegate one person to be the contact person and to take care of all the financial dealings with GAP. To help us, please designate on your check the name of the group and the dates you will be serving with us. In the event that you must cancel, GAP will refund your deposit if that week can be filled by another team.

What You Need To Bring

- | | | |
|---|---------------------------------------|--|
| <input type="checkbox"/> A servant's heart | <input type="checkbox"/> Pillow | <input type="checkbox"/> Insect repellent |
| <input type="checkbox"/> Flexibility | <input type="checkbox"/> Toiletries | <input type="checkbox"/> Water bottles or other containers to transport drinking water to job sites. |
| <input type="checkbox"/> Bed linens (all beds are twin, except two that are full) | <input type="checkbox"/> Towels | The lodge is equipped with a water filtration system. |
| <input type="checkbox"/> First aid kit | <input type="checkbox"/> Toilet Paper | |
| | <input type="checkbox"/> Food | |



Mission Team Application

God's Appalachian Partnership

P.O. Box 704, McDowell, KY 41647 Office: (606)377-0332 Fax: (606)377-6164

Contact Information

Church/Organization Name: _____

Mission Team Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Work Phone: _____ Cell Phone: _____

Email: _____

If you are planning a construction project please give information for Construction Team Leader

Construction Team Leader Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Group Information

Anticipated Group Size: _____ Adults _____ Youth _____

- You must have one adult, 21 years or older, for every 5 youth 18 years or younger.
- 12 is the minimum age to serve at GAP

Beginning of Trip: _____ End of Trip: _____

- In order to maximize the number of mission teams coming to our area in the summer, we are set up for weeklong teams to arrive on Sunday afternoon for orientation and depart by 10 am on Friday. Shorter trips may be scheduled in the spring, fall and during the Christmas project. Shorter trips with small teams may stay at Partner's Place.

Housing: _____

- To reserve Servant's Heart Lodge a \$300 deposit is required.
- To reserve Partner's Place a \$100 deposit is required.
- Deposit is applied toward the total cost of the mission trip, \$115 per person for the week (Sunday through Friday).

Please give a brief description of the ministry projects your team are interested in. Also list any questions or comments.

Please return this form and deposit to GAP as soon as possible.



T-Shirt Order Form

God's Appalachian Partnership

P.O. Box 704, McDowell, KY 41647 Office: (606)377-0332 Fax: (606)377-6164

To ensure sizes are available, please turn in T-shirt form 45 days before arrival.

Church/Organization Name: _____

Arrival Date: _____

Adult Small _____

Adult Medium _____

Adult Large _____

Adult XL _____

Adult XXL _____

Adult 3XL _____

Adult 4XL _____

These are the only sizes available.

Please email or mail this form in at least 45 day before your arrival.

GOD'S APPALACHIAN PARTNERSHIP

Assumption of Risk Agreement and Release/Media Release

I understand that by volunteering to serve with God's Appalachian Partnership, Inc. (GAP), that I do so at my own risk.

In consideration of being permitted to assist in any project, including construction, I further agree that God's Appalachian Partnership, Inc. (GAP) shall not be held liable for any damages arising from personal injuries sustained by me at or about the work site, or in traveling to and from the location.

I further fully and forever release and discharge God's Appalachian Partnership, Inc., (GAP), its directors, employees, and clients from any and all claims, demands, damages, or causes of action, present or future, whether the same be known, anticipated, resulting from, or arising out of my service with this organization.

I consent to the use of video images, photographs, audio recordings, or any other visual or audio reproduction that may be taken during the time I am volunteering for or present at any event or project sponsored by God's Appalachian Partnership, Inc., (GAP), to be used, distributed, or shown as God's Appalachian Partnership, Inc., (GAP) sees fit.

I have read, understand, and sign the foregoing Assumption of Risk and Release and the Media Release on this _____ day of _____, 20_____.

Print Name of Volunteer

Signature

Mailing Address

City

State

Zip

Signature of Witness

Printed Name of Witness

Date

TO BE USED ONLY BY ADULTS

GOD'S APPALACHIAN PARTNERSHIP

Release and Waiver of Liability, Covenant Not to Sue /Media Release

The undersigned, as parent/legal guardian of (full name of minor) _____, a minor, give my express permission for the aforementioned minor to volunteer and participate in certain activities, events, and projects sponsored by God's Appalachian Partnership, Inc. I understand that the minor will stay in facilities owned and/or operated by God's Appalachian Partnership, Inc. and may at times be traveling with full time and volunteer adult chaperones and/or employees in vehicles which may be owned either by God's Appalachian Partnership, Inc., or by private individuals and do hereby give my express permission for the minor to travel to stay in said facilities and travel in aforementioned vehicles. The undersigned does for himself/herself and on behalf of the aforementioned minor, his/her heirs, administrators, executors, and assigns, RELEASE, WAIVER, COVENANT NOT TO SUE AND DISCHARGE God's Appalachian Partnership, Inc., its departments, agencies, employees, contractors, other ministries participants, sanctioning organization, sponsors, advertisers, employees, volunteers, chaperones, drivers and the owner or leasee of the premises or, equipment or vehicles used in connection with the activities and events sponsored by the God's Appalachian Partnership, Inc., collectively hereinafter sometimes referred to as "releasee", from all liability to the undersigned, the heretofore referred to minor and each's personal representatives, assigns, heirs, beneficiaries, spouses, administrators, and next of kin for any and all loss or damage and any claim or any demand on account of any injury to the undersigned or the aforementioned minor or his/her property, including, but not limited to death, whether caused by the negligence of the "releasee" or otherwise, while the aforementioned minor is participating in the activities, events, projects sponsored by the "releasee", or being upon or about the area of the activities or events, or officiating in, observing, working the activities or events, or for any other purpose participating in or traveling to or from the activity or event.

I consent to the use of video images, photographs, audio recordings, or any other visual or audio reproduction that may be taken of the aforementioned minor during the time they are volunteering for or present at any event or project sponsored by God's Appalachian Partnership, Inc., to be used, distributed, or shown as God's Appalachian Partnership, Inc., sees fit.

The undersigned fully understands that the God's Appalachian Partnership, Inc., has no obligation or requirements to allow the aforementioned minor to participate in its activities, events or projects and cannot and would not allow the aforementioned minor to participate in the activities, events or projects unless the undersigned had fully read, understood, accepted and agreed to be bound by the terms and conditions contained herein.

The undersigned, by signing this document agrees and represents that he/she has FULLY READ in its entirety this RELEASE AND WAIVER OF LIABILITY, COVENANT NOT TO SUE/MEDIA RELEASE and voluntarily signs the same and further agrees that no oral representations, statement of inducements apart from the foregoing written agreement have been made by the God's Appalachian Partnership, Inc., or any of its employees, representatives or agents.

Signature of parent/legal guardian: _____ Date: _____

Printed name of parent/legal guardian: _____

STATE OF _____

COUNTY OF _____

Subscribed and acknowledged before me by _____, this _____ day of _____, 20____.

Signature of Notary: _____

My commission expires: _____

Notary

TO BE USED ONLY FOR MINORS